

I-70 Silverthorne/Dillon Interchange Project



Stakeholder Involvement Plan

Launch and Evaluate Phases

September 2010

PREFACE

I-70 Silverthorne/Dillon Interchange Project

The Colorado Department of Transportation (CDOT) is committed to using a Context Sensitive Solutions (CSS) approach to all projects on the I-70 Mountain Corridor. A significant component of CSS is stakeholder involvement.

The I-70 Silverthorne/Dillon Interchange Project Stakeholder Involvement Plan outlines the specific activities that CDOT will undertake to identify and involve stakeholders in every aspect of the 6-Step CSS Process. These efforts reflect CDOT's commitment to early, open, and ongoing involvement in the project to enable meaningful input and opportunities to participate in decision making.

The I-70 Silverthorne/Dillon Interchange project will incorporate the six CSS steps into three phases: Launch, Evaluate, and Deliver. This plan addresses the first two phases of the 6-Step Process, which are equivalent to the Launch and Evaluate phases of the I-70 Silverthorne/Dillon Interchange Project.

POINTS OF CONTACT

I-70 Silverthorne/Dillon Interchange Project

CDOT Project Manager:

Name: Tyler P. Weldon
Title: Project Manager, Mountain Residency
Address: P.O. Box 399, Dumont, CO 80436
Phone: (303) 512-5682
E-mail: Tyler.Weldon@dot.state.co.us

Consultant Project Manager:

Name: R.A. Plummer
Title: Vice President
AECOM Technical Services
Address: 707 17th Street, Suite 2600, Denver, CO 80202
Phone: (303) 376-2939
E-mail: RA.Plummer@aecom.com

Public Involvement Lead:

Name: Tom Schilling
Title: Principal, Strategic Communications
InterMountain Corporate Affairs
Address: 844 Cook Street, Denver, CO 80206
Phone: (303) 534-5409
E-mail: TSchilling@InterMountainca.com

TABLE OF CONTENTS

I-70 Silverthorne/Dillon Interchange Project

Preface	ii
Points of Contact.....	iii
Project Overview	1
Stakeholder Involvement Principles.....	3
CSS Context Statement and Core Values	3
Consensus-Based Decision Making	3
Integration in 6-Step Process	3
I-70 Silverthorne/Dillon Interchange Stakeholder Involvement: CSS @ Work.....	3
Stakeholder Involvement Approach	5
Clarifying Project Goals	5
Identifying and Confirming Stakeholders	5
Issue Identification.....	6
Project Teams	7
Key Milestones and Activities	7
Public Involvement/Public Information Tools	8
Agency Coordination	9
Documentation and Measures of Success	10
Stakeholder Involvement Schedule.....	12

PROJECT OVERVIEW

I-70 Silverthorne/Dillon Interchange Project

The Colorado Department of Transportation (CDOT) will conduct a study of potential improvements to the Interstate 70 (I-70) interchange with U.S. Highway 6 (US 6) and State Highway 9 (SH 9), located in the Town of Silverthorne. The mission is to deliver a multi-modal transportation project that is a model for the I-70 Mountain Corridor. Beginning in September 2010, the project will evaluate and recommend for further consideration alternative options that achieve the following preliminary or draft goals:

- To deliver a project that is a model for the I-70 Mountain Corridor by enhancing mobility, including multi-modal transportation system performance improvements, while highlighting a successful collaboration between the Federal Highway Administration (FHWA), CDOT, and local agencies.
- To develop an innovative interchange solution that is of appropriate scale and meets all of the various stakeholders' needs and that is consistent with adopted local plans, policies, and economic development objectives.
- To embrace the I-70 Mountain Corridor Context Sensitive Solutions (CSS) decision-making process while adhering to the overall corridor vision and core values. The project will demonstrate best practices in all respects.
- To allow inclusive and transparent stakeholder involvement in the development and selection of alternatives facilitated by a strong, long-term intergovernmental team that manages expectations and allows "no surprises" so that the resulting project can be endorsed and "owned" by the community.
- To improve local traffic flow on U.S. Highway 6 (US 6) and State Highway 9 (SH 9) and regional traffic flow on I-70, US 6, and SH 9, minimizing regional travel times while improving access to major activity centers and providing the appropriate balance of through traffic and local access needs.
- To include, consider, or not preclude future transit improvements -- including an Advanced Guideway System alignment and possible transit station.
- To improve safety for motorists, transit riders, cyclists, and pedestrians within the project limits.
- To identify, where possible, public and private-sector partnership opportunities to address aesthetics, access, maintenance, local road improvements, and private improvements.
- To define flexible alternatives for interchange phasing, including early action opportunities, that can be built either in whole or in logical phases consistent with available funding and prioritized needs
- To avoid, minimize, and mitigate adverse impacts to the local businesses and surrounding environmental resources, ultimately improving existing conditions, consistent with the intent of the CSS process and CDOT's policies and practices. This will be a "self-mitigating" project, which builds the mitigation into the solution.
- To deliver a project that is economically and physically feasible.

- To incorporate sustainability principles and practices into the decision-making process and the design and construction of future improvements.

CDOT is conducting the I-70 Silverthorne/Dillon Interchange Project in anticipation of the completion of the I-70 Mountain Corridor Programmatic Environmental Impact Statement (PEIS) and Record of Decision (ROD). The I-70 Silverthorne/Dillon Interchange Project will develop, study, refine, and possibly identify a potential alternative or alternatives for possible consideration in a Tier 2 National Environmental Policy Act (NEPA) document following the issuance of the Final PEIS ROD – which is expected in the spring of 2011 -- or prior to the ROD if the ROD is not completed at that time. CDOT has identified the I-70 Silverthorne/Dillon Interchange Project as a possible Early Action Project, which is consistent with this approach.

The project is supervised by CDOT's Mountain Residency, with Tyler P. Weldon serving as the CDOT project manager. The Project Leadership Team (PLT) was formed in the early stages of the project and has representation from CDOT, FHWA, the Town of Silverthorne, the Town of Dillon, and Summit County, as well as environmental and business interests. The PLT selected a multidisciplinary consultant team, led by AECOM Technical Services and Consultant Project Manager R.A. Plummer, to conduct planning, design, environmental, and public involvement activities.

STAKEHOLDER INVOLVEMENT PRINCIPLES

I-70 Silverthorne/Dillon Interchange Project

CSS Context Statement and Core Values

The stakeholders on the I-70 Mountain Corridor came together during the development of the I-70 Mountain Corridor CSS Guidance and developed a Context Statement and Core Values for the corridor. One of the Core Values states that:

Methods for **decision making** must be fair, open, equitable, and inclusive. Collaboration moves decision making beyond individual and agency interests. New ideas will always be considered with respect and an open mind.

The 6-Step Process for decision making in the I-70 Mountain Corridor provides a structure for collaborative decision making and an opportunity to involve corridor stakeholders in the decisions that affect the I-70 Mountain Corridor. The I-70 Silverthorne/Dillon Interchange Project Team will follow collaborative principles and the CSS Guidance to involve the public in the Silverthorne Interchange Project.

Consensus-Based Decision Making

Consensus-based decision making works to include all potentially affected parties in a process to develop solutions that best meet the full range of needs and interests on the corridor. The 6-Step Process provides the decision-making structure for this project and will be used to guide the public involvement toward a consensus agreement.

Integration in the 6-Step Process

The I-70 Mountain Corridor 6-Step Process includes the following steps:

- Define Desired Outcomes and Actions
- Endorse the Process
- Establish Criteria
- Develop Alternatives or Options
- Evaluate and Refine Potential Alternatives or Options
- Finalize Documentation and Evaluation Process

This Stakeholder Involvement Plan supports the 6-Step Process by ensuring that project stakeholders and the public are engaged at each step in an open and meaningful way.

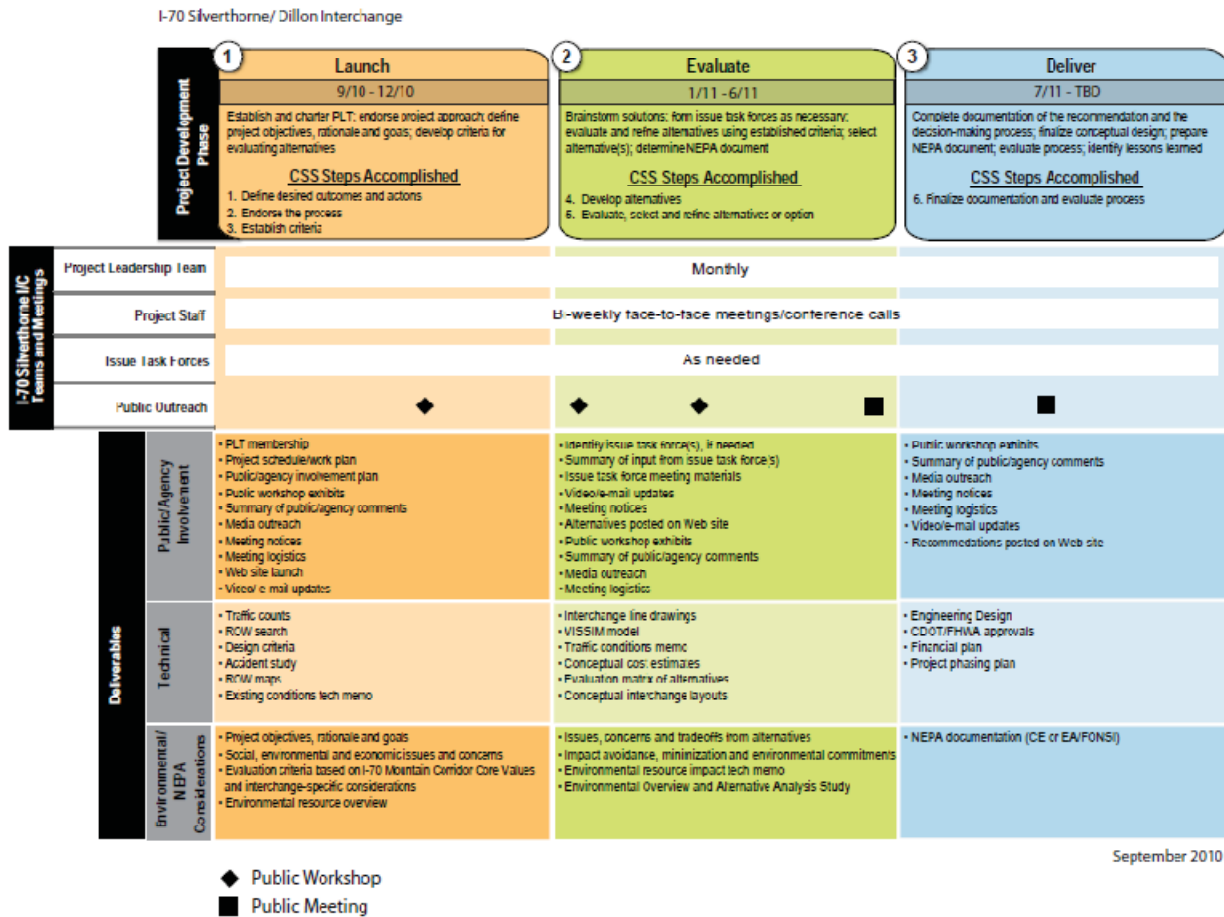
I-70 Silverthorne/Dillon Interchange Stakeholder Involvement: CSS @ Work

Using the I-70 Mountain Corridor CSS Guidance, the I-70 Silverthorne/Dillon Interchange Project will incorporate broad stakeholder involvement in a fair, transparent process. The PLT will ensure that the process of developing and refining potential alternatives for further consideration has broad stakeholder support and that the project decision makers are fully informed.

The I-70 Silverthorne/Dillon Interchange Project stakeholder involvement process incorporates and tailors the 6-Step Process. Three phases of work are proposed:

Phase 1 : Launch: Define desired outcomes and actions, endorse the process, and establish criteria. This phase will take place from approximately September to December 2010.

Phase 2 : Evaluate: Develop potential alternatives or options and evaluate and refine potential alternatives or options for further consideration. This phase will take place from approximately January to June 2011.



Phase 3 : Deliver: Finalize the documentation and evaluation process. This phase will take place from approximately June to December 2011.

STAKEHOLDER INVOLVEMENT APPROACH

I-70 Silverthorne/Dillon Interchange Project

Clarifying Project Goals

The preliminary project goals for the I-70 Silverthorne/Dillon Interchange Project will be refined and clarified during public and agency meetings early in the project, including:

- PLT chartering meeting. Purpose: The PLT will discuss and refine goals to guide the project. September 27, 2010
- Stakeholder meetings. Purpose: Stakeholder input on the project goals will be solicited during one-on-one and small-group meetings. September-October 2010
- Public open house. Purpose: Gather public and agency input on project goals, to be reflected in final documents. November 15, 2010

Identifying and Confirming Stakeholders

At the outset of the I-70 Silverthorne/Dillon Interchange Project, the Project Team will develop an initial list of stakeholders that includes, but may not be limited to:

- Business and chamber representatives from Silverthorne, Dillon, and Summit County
- Community and homeowners association groups in Silverthorne and Dillon
- Environmental, recreation, and other interest groups
- Federal and state agencies -- including FHWA, Corps of Engineers, USFS, and CDOW
- Keystone Resort, as well as other Summit County ski resorts
- Silverthorne and Dillon Town Councils, town managers, and planning and public works directors
- Summit County Commissioners
- Summit Stage
- Denver Water
- Utility providers, including Xcel Energy and Qwest

This initial list, which is included in its entirety as Appendix A, will be vetted through the PLT early in the Launch phase to confirm stakeholders and to ensure that no key stakeholders are missing. New stakeholders will be identified through the public involvement process and through discussions with the PLT and other stakeholders. The stakeholder list will be expanded as new stakeholders are identified over the life of the project.

Issue Identification

Issue identification will begin during the Launch phase of the project, where particular focus will be given to identifying issues during agency coordination, outreach, and public meetings. The Project Team will continue to identify issues throughout the project.

Issues will be identified as follows:

Launch Phase:

- PLT chartering meeting
- Business community small-group meeting
- Federal, state, and local agencies small-group meeting
- One-on-one stakeholder meetings
- Public open house

Evaluate Phase:

- Charrettes to discuss alternative refinement and selection
- Technical and environmental studies

Initially, input gathered from agency outreach and one-on-one and small-group meetings will be coordinated with input gathered in the public open house to inform issues and criteria. In accordance with I-70 Mountain Corridor CSS Guidance, the Project Team will use the exercise provided in the I-70 Mountain Corridor CSS Guidance to engage the public in identifying project issues and concerns. This exercise, as described, will highlight the critical issues at a project-specific level while recognizing the significant contribution of past efforts in identifying the many and varied issues along the corridor.

To that end, during the Launch phase, public open house participants will be asked to review previously determined critical issues provided on large informational boards. Each participant will be given three adhesive markers and some sticky notes, and will be asked to place a marker next to the three issues they believe to be most critical to the I-70 Silverthorne/Dillon Interchange Project. Participants may also write down any critical issues they believe to be missing from the list and add them to the issues boards. Boards will be reviewed following the meeting to assess which issues were most populated with the adhesive markers provided. (Any critical issues provided on sticky notes will also be reviewed to ensure that all critical issues are included in criteria.) These, combined with issues identified via agency consultations and one-on-one and small-group meetings, will be criteria of focus for the project. The team will report back to the public on its findings via the e-mail newsletter and project website.

As the process continues beyond the Launch phase, Issue Task Forces will be formed to address specific issues and concerns critical to the development and refinement of potential alternatives and to the identification of a potential alternative or alternatives.

When the Issue Task Force completes its work, its findings will be reflected in the alternative analysis.

Project Teams

The mission of the I-70 Silverthorne/Dillon Interchange Project Leadership Team is to deliver a multi-modal transportation project that is a model for the I-70 Mountain Corridor. We will respect community and environmental values while improving safety and mobility by engaging in an inclusive and transparent process that is widely supported and manages expectations. The PLT will champion the CSS process and demonstrate best practices in all respects.

Team members include:

- CDOT Program Engineer: Scott McDaniel, Mountain Program Engineer
- CDOT Resident Engineer: Bill Scheuerman, Mountain Resident Engineer
- CDOT Environmental Lead: Wendy Wallach, I-70 Mountain Corridor Environmental Lead
- CDOT Project Manager: Tyler Weldon
- Federal Highway Administration: Melinda Urban, Operations Engineer
- Town of Silverthorne: Bill Linfield, Public Works Director
- Summit County: Thad Noll, Assistant County Manager
- Town of Dillon: Eric Holgerson, Public Works Director
- Business Community: Peggy Long, Silverthorne resident
- Environmental Interests: Steve Swanson, Blue River Watershed
- Consultant Project Manager: R.A. Plummer, AECOM Technical Services

Members of the PLT have agreed to attend meetings in person, to report out to their constituents on a regular basis, and to help manage expectations.

The PLT has agreed to meet in person monthly in Summit County on the third Thursday of each month from 1-3:30 p.m. The date, time, and location of each meeting will be posted in advance on the project website. In the case of inclement weather, the PLT may choose to meet via teleconference. Agendas will be posted on the project website and distributed to PLT members a week in advance. Minutes will be posted on the project website one week after the meeting.

The PLT has decided not to initiate a Technical Team because most of the stakeholders who typically are represented on such a team serve on the PLT. If technical issues arise that cannot be resolved at the PLT level, Issue Task Forces will be formed.

During the Evaluate phase, Issue Task Forces will be formed to study and resolve specific issues identified during outreach in the Launch phase and alternative evaluations. Facilitated by the Project Team, the Issue Task Forces will complete their work during the Evaluate phase. This work will be reflected in the potential alternative or alternatives.

Key Milestones and Activities

Phase 1: Launch -- September-December 2010

(CSS Steps: Define desired outcomes and actions, endorse the process, and establish criteria.)

Outcomes: PLT finalized and chartered, issues identified, project mission developed, study limits identified, project goals confirmed, stakeholders identified and confirmed, and criteria for alternatives evaluation identified.

- PLT finalized, begins monthly meetings. Purpose: Organize and facilitate project, champion CSS, enable decision making. (September 2010)
- Agency communications. Purpose: Identify issues and collect technical data. (October 2010)
- Business stakeholders outreach. Purpose: Identify issues and concerns among business stakeholders likely to be impacted. (October 2010)
- Individual meetings. Purpose: Identify issues and collect technical data. (September-October 2010)
- Public open house. Purpose: Solicit public and agency input on issues, as well as on project mission, alternatives criteria, and study limits. (November 15, 2010)

Phase 2: Evaluate – January-June 2011

(CSS steps : Develop alternatives or options and evaluate and refine potential alternatives or options)

- Development of alternative options. Purpose: Solicit public and agency input on options available. (January 2011)
- Issue Task Forces. Purpose: Resolve issues identified during outreach and charrettes. (February-April 2011)
- Alternative charrettes. Purpose: Evaluate, refine, and recommend possible alternatives or options for potential further study. (March-May 2011)
- Public workshop. Purpose: Present recommended potential alternatives for further public and agency input. (May-June 2011)

Phase 3 : Deliver -- June-December 2010

- Determination of what kind of NEPA document will be required, if any. (June-August 2011)
- Next steps to be determined.

Public Involvement and Public Information Tools

The I-70 Silverthorne/Dillon Interchange Project Team will use the following public involvement and public information tools and activities:

- Workshops
- Charrettes
- Open houses
- Meetings (group and individual)
- Website
- Newsletters
- Mailings
- Video e-mail updates
- Information kiosks
- Media relations
- News releases
- Public service announcements
- Calendar items
- Online media – YouTube, etc.

Agency Coordination

Agency coordination will take place throughout the I-70 Silverthorne/Dillon Interchange Project decision-making process. A small-group meeting involving all relevant state, federal, and local agencies will take place during the Launch phase to identify agency issues and concerns. A second agency meeting will be scheduled during the Evaluate phase. Agencies also will be invited to attend public meetings, and they will receive relevant project documentation for review and comment in advance of major milestones.

DOCUMENTATION AND MEASURES OF SUCCESS

I-70 Silverthorne/Dillon Interchange

An important activity in the 6-Step CSS Process is the continuous documentation and evaluation of the decision-making process. The I-70 Silverthorne/Dillon Interchange Project Team will document and evaluate the decision-making process continuously throughout the project's lifecycle to ensure an accurate and available record of project activities and to ensure that public involvement efforts are aligned with the CSS Core Value of decision making. To that end, public involvement documentation may include, but may not be limited to, the following products:

Phase 1: Launch -- September-December 2010

- Project mission
- Project vision, goals, and objectives
- List of project outcomes and products
- Lists of project teams, membership, and roles and responsibilities
- Stakeholder Involvement Plan
- Team charters
- Team contact lists
- Stakeholder contact list (ongoing)
- Criteria for evaluation and supporting rationale
- Public meeting materials
 - Sign-in sheets
 - Invitations
 - Presentations/boards/packets
 - Advertisements
 - Notes/input
- Meeting minutes and/or notes
 - PLT
 - Project Management Team
 - Agency, business, and individual issue identification meetings
- Initial table of all issues, concerns, and interests identified prior to public open house
- Finalized table of all issues, concerns, and interests identified following public open house

Phase 2 : Evaluate – January-June 2011

- Lists of any new project teams, membership, and roles and responsibilities, (e.g., Issue Task Forces)
- Meeting minutes and/or notes
 - PLT
 - Project Management Team
 - Issue Task Forces
 - Agency, business, and individual alternatives input meetings

- Alternative charrette meeting materials
 - Sign-in sheets
 - Invitations
 - Presentations/boards/packets
 - Advertisements
 - Notes/input
- Public workshop materials
 - Sign-in sheets
 - Invitations
 - Presentations/boards/packets
 - Advertisements
 - Notes/input

Phase 3 : Deliver -- May-December 2010

- Meeting minutes and/or notes:
 - PLT
 - Project Management Team
 - Issue Task Forces
 - Agency, business, and individual meetings
- Compilation and summation of public involvement activities and input into final report/evaluation
- Lessons learned
- Strategies, exercises, and successes for use in future studies

During each project phase, the team will evaluate documentation against measures of success identified by the PLT at the project outset. As appropriate, documentation will be made available to the public on the project website and via e-mail newsletters. The project website will augment public involvement efforts and will provide an additional venue for solicitation of public input into issues, criteria, and the refinement of potential alternatives.

STAKEHOLDER INVOLVEMENT SCHEDULE

I-70 SILVERTHORNE/DILLON INTERCHANGE: 2010-2011												
Qtr 3 2010			Qtr 4 2010			Qtr 1 2011			Qtr 2 2011			
J	A	S	O	N	D	J	F	M	A	M	J	
I-70 SILVERTHORNE PROCESS			LAUNCH						EVALUATE			
CSS MILESTONES			Define the Desired Outcomes and Actions									
			Endorse the Process									
WEBSITE			Establish Criteria			Develop Alternatives or Options			Evaluate, Refine, and Identify Potential Alternatives or Options			
			Establish, post, populate website	Update website (ongoing)								
MEDIA				Calendar Alert for Nov. 15 Public Open House Nov. 1		Calendar Alert for Public Open House TBD					Calendar Alert for Public Open House TBD/News Release TBD	
				E-mail invites for Nov. 15 Public Open House / E-mail Newsletter TBD		E-mail Invites for Public Open House / E-mail Newsletter TBD		E-mail Newsletter TBD		E-mail Newsletter TBD		E-mail Invites for Public Open House / E-mail Newsletter TBD
PUBLIC INFORMATION			E-mail Newsletter TBD	E-mail Newsletter TBD	E-mail Newsletter/ Video TBD	E-mail Invites for Public Open House / E-mail Newsletter TBD	E-mail Newsletter TBD	E-mail Newsletter TBD	E-mail Newsletter TBD	E-mail Newsletter TBD	E-mail Newsletter TBD	
			Mailings (as appropriate, ongoing)									↑

PLT MEETINGS												June 22
PUBLIC MEETINGS			Public Meeting TBD				Public Meeting, TBD		Public Meeting Nov. 15			Public Meeting TBD
AGENCY MEETINGS			Small Group Meeting Oct. 28									Small Group Meeting TBD
ISSUE TASK FORCES								TBD			TBD	TBD